

**Banco de los Trabajadores**

**Financial Statements**

**June 30, 2020**

(With the Independent Auditors' Report on Review of Interim)



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## **Independent Auditor’s Report on Review of Interim Financial Statements**

### **To the Shareholders of Banco de los Trabajadores:**

We have reviewed the accompanying balance sheet of Banco de los Trabajadores (hereinafter referred to as the “Bank”) as of June 30, 2020 and the related statements of income, changes in equity and cash flows for the six months period then ended, and notes to the interim financial statements. Management is responsible for the preparation and presentation of these interim financial statements according to the Manual of Accounting Instructions for Entities Subject to the Surveillance and Inspection of the Superintendency of Banks issued by the Monetary Board. Our responsibility is to express a conclusion on these interim financial statements based on our review.

#### ***Scope of Review***

We conducted our review in accordance with the International Standard on Review Engagements 2410, “Review of Interim Financial Information Performed by the Independent Auditor of the Entity”. A review of interim financial statements consists of making inquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with International Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

#### ***Conclusion***

Based on our review, nothing has come to our attention that causes us to believe that the accompanying interim financial statements as at and for six months ended on June 30, 2020 are not prepared, in all material respects, in accordance to the Manual of Accounting Instructions for Entities Subject to the Surveillance and Inspection of the Superintendency of Banks issued by the Monetary Board.

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***Emphasis of Matter***

***Accounting Base***

Without modifying our review conclusion, we draw attention to notes 2 and 3 to the financial statements, which describe the basis of accounting used in their preparation. The financial statements have been prepared according to the basis of accounting established in the Manual of Accounting Instructions for Entities Subject to Surveillance and Inspection of the Superintendency of Banks, which differs in some aspects from the International Financial Reporting Standards.



Arturo José Aldana A.  
CPA - 1379

August 28, 2020



**Interim Unaudited Balance Sheets***As of June 30, 2020 and December 31, 2019**(Figures expressed in Quetzales)*

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
<b>Assets</b>		
Cash (note 4)	3,684,679,416	3,177,381,760
Investments, net (note 5)	8,634,927,047	8,263,647,779
Loans portfolio, net (note 6)	14,415,611,036	14,006,607,271
Financial products receivable (note 7)	378,277,327	349,507,468
Accounts receivable, net (note 8)	21,632,203	17,711,920
Foreclosed assets, net (note 9)	39,602,578	33,979,336
Permanent investments, net (note 10)	73,886,172	73,886,172
Property and equipment, net (note 11)	197,635,092	194,255,775
Deferred charges, net (note 12)	128,810,824	172,412,699
	<u>27,575,061,695</u>	<u>26,289,390,180</u>
<b>Liabilities, Other Credit Accounts and Equity</b>		
Deposit obligations (note 13)	21,389,796,770	20,541,208,616
Loans obtained (note 14)	1,155,039,000	1,154,826,000
Financial expenses payable (note 15)	29,257,798	27,921,517
Accounts payable (note 16)	919,483,184	749,168,846
Provisions (note 17)	104,320,980	72,448,860
Deferred credits (note 18)	111,589,530	115,818,559
Total liabilities	<u>23,709,487,262</u>	<u>22,661,392,398</u>
Other credit accounts (note 19)	<u>332,221,225</u>	<u>310,005,495</u>
Total liabilities and other credit accounts	<u>24,041,708,487</u>	<u>22,971,397,893</u>
Equity (notes 20 and 21)	3,533,353,208	3,317,992,287
Commitments and contingencies (note 31)	<u>27,575,061,695</u>	<u>26,289,390,180</u>
Contingencies, commitments, other liabilities and memorandum accounts (note 29)	<u>19,248,799,158</u>	<u>18,644,412,707</u>

See accompanying notes to the interim unaudited financial statements.

## **Interim Unaudited Statements of Income**

*For the six months periods ended on June 30, 2020 and 2019*

*(Figures expressed in Quetzales)*

	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Financial income (note 22)	1,768,974,976	1,667,136,348
Financial expenses (note 22)	<u>(749,775,365)</u>	<u>(777,652,876)</u>
Net financial income	<u>1,019,199,611</u>	<u>889,483,472</u>
Service income (note 23)	19,344,070	18,914,109
Services expenses (note 23)	<u>(15,097,958)</u>	<u>(13,954,142)</u>
Net services income	<u>4,246,112</u>	<u>4,959,967</u>
Other operating income and expenses, (note 24):		
Other operating income	1,212,987	1,677,725
Uncollectible and doubtful accounts	(109,768,567)	(80,609,325)
Other operating expenses	<u>(18,986)</u>	<u>(14,532)</u>
Other operating income and expenses, net	<u>(108,574,566)</u>	<u>(78,946,132)</u>
Gross operating margin	914,871,157	815,497,307
Administrative expenses (note 25)	<u>(504,535,917)</u>	<u>(485,376,408)</u>
Operating margin, net	410,335,240	330,120,899
Extraordinary income and expenses, net (note 26)	25,111,447	25,653,735
Income and expenses from previous periods, net (note 27)	<u>(5,116,413)</u>	<u>(540,452)</u>
Gross income	430,330,274	355,234,182
Income tax expense (note 28)	<u>(69,728,728)</u>	<u>(52,047,782)</u>
Net income	<u><u>360,601,546</u></u>	<u><u>303,186,400</u></u>

See accompanying notes to the interim unaudited financial statements.

## Interim Unaudited Statement of Changes in Equity

For the six months periods ended on June 30, 2020 and 2019

(Figures expressed in Quetzales)

	2020 Q	2019 Q
Equity:		
Paid-in capital (note 20):		
Common shares:		
Balance at the beginning of period	42,256,500	42,253,420
Increase (decrease) in capital	<u>(1,980)</u>	<u>(590)</u>
Balance at period end	<u>42,254,520</u>	<u>42,252,830</u>
Preferred shares:		
Balance at the beginning and end of period	<u>157,582,290</u>	<u>157,582,290</u>
Permanent contributions:		
Balance at the beginning and end of period	<u>8,011</u>	<u>8,011</u>
Capital reserves:		
Legal reserve (note 3o):		
Balance at the beginning of period	171,126,428	145,484,152
Transfer of earnings from previous periods	<u>34,923,724</u>	<u>25,642,276</u>
Balance at period end	<u>206,050,152</u>	<u>171,126,428</u>
Reserve for contingencies (note 21):		
Balance at the beginning of period	267,335,196	193,159,241
Transfer of earnings from previous periods	<u>203,139,810</u>	<u>74,175,955</u>
Balance at period end	<u>470,475,006</u>	<u>267,335,196</u>
Reserve for reinvestment of profit:		
Balance at the beginning of period	2,927,808	2,927,808
Transfer to other reserves	<u>(2,927,808)</u>	<u>-</u>
Balance at period end	<u>-</u>	<u>2,927,808</u>
Other reserves:		
Balance at the beginning of period	1,924,771,581	1,628,024,650
Transfer of earnings from previous periods	304,709,716	296,703,820
Transfer of reserve for reinvestment of profit	2,927,808	-
Transfer of dividends from own shares held by the Republic of Guatemala	75,000	60,000
Dividends paid from previous periods	<u>(2,444)</u>	<u>(2,955)</u>
Balance at period end	<u>2,232,481,661</u>	<u>1,924,785,515</u>
Carried forward	3,108,851,640	2,566,018,078

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## Interim Unaudited Statement of Changes in Equity

	2020 Q	2019 Q
Brought forward	3,108,851,640	2,566,018,078
Revaluation of Assets:		
Balance at beginning of period	35,769,349	38,899,938
Increase on revaluation of assets in period (note 11)	2,565,928	-
Depreciation of current period (note 11)	<u>(1,821,888)</u>	<u>(1,565,294)</u>
Balance at period end	<u>36,513,389</u>	<u>37,334,644</u>
Fair value on available for sale investments:		
Balance at beginning of period	17,740,649	(12,717,842)
Movement of the year	<u>476,275</u>	<u>20,831,928</u>
Balance at period end	<u>18,216,924</u>	<u>8,114,086</u>
Earnings from previous periods:		
Balance at beginning of period	698,474,475	512,845,492
Net income	<u>360,601,546</u>	<u>303,186,400</u>
	1,059,076,021	816,031,892
Less:		
Transfer to other reserves	(304,709,716)	(296,703,820)
Transfer to reserve for contingencies	(203,139,810)	(74,175,955)
Transfer to legal reserve	(34,923,724)	(25,642,276)
Dividends decreed (note 21)	(29,975,819)	(24,011,253)
Board of Directors bonus (note 21)	(20,954,234)	(15,385,365)
Bonus for employees by collective agreement of working conditions (note 21)	<u>(95,601,463)</u>	<u>(76,926,823)</u>
	<u>(689,304,766)</u>	<u>(512,845,492)</u>
Balance at period end	<u>369,771,255</u>	<u>303,186,400</u>
Total equity	<u>3,533,353,208</u>	<u>2,914,653,208</u>

See accompanying notes to the interim unaudited financial statements.



## Interim Unaudited Statement of Cash Flows

For the six months periods ended on June 30, 2020 and 2019

(Figures expressed in Quetzales)

	2020 Q	2019 Q
Cash flow from operating activities:		
Interest collection	1,671,786,611	1,593,914,830
Commission collection	63,800,537	50,154,431
Service collection	19,344,070	18,914,109
Payment for interests	(700,257,334)	(732,281,274)
Payment for services	(15,097,958)	(13,954,142)
Payments for administrative expenses	(429,386,428)	(412,284,898)
Investment in securities:		
Income from divestment	54,003,572,091	16,671,820,619
Disbursements from investments	(53,249,861,140)	(17,064,437,231)
Loan portfolio:		
Income from amortizations	1,463,271,100	2,139,448,751
Disbursements from loans	(1,835,180,734)	(1,978,638,900)
Deposit obligations:		
Income from depositors	3,913,923,246	4,405,596,999
Disbursements from withdrawals of deposits	(3,456,773,965)	(4,462,449,265)
Sale of foreclosed assets	-	7,660,113
Income tax paid	(81,846,140)	(8,956,761)
Other income and expenses (net):	424,298,114	326,573,855
Net cash flows coming from operating activities	<u>1,791,592,070</u>	<u>541,081,236</u>
Cash flow from investment activities:		
Dividends received	51,193	100,800
Income for sale of property and equipment	346,665	27,950
Disbursement for purchase of property and equipment	<u>(8,786,630)</u>	<u>(9,544,374)</u>
Net cash flows used in investments activities	<u>(8,388,772)</u>	<u>(9,415,624)</u>
Cash flows from financing activities:		
Dividends paid	(928,389)	(1,030,504)
Board of Directors bonus	(20,954,234)	(15,385,365)
Bonus for employees by collective agreement	<u>(95,601,463)</u>	<u>(76,926,823)</u>
Carried forward	(117,484,086)	(93,342,692)

(Continue)

## **Interim Unaudited Statement of Cash Flows**

	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Brought forward	(117,484,086)	(93,342,692)
Redemption of shares	<u>(2,730)</u>	<u>(1,541)</u>
Net cash flows used in financing activities	<u>(117,486,816)</u>	<u>(93,344,233)</u>
Net increase of cash and cash equivalents	1,665,716,482	438,321,379
Cash and cash equivalents at the beginning of the period	<u>3,991,941,226</u>	<u>3,596,644,828</u>
Cash and cash equivalents at period end	<u>5,657,657,708</u>	<u>4,034,966,207</u>

### **Complementary Information**

The following is a summary of cash and cash equivalents:

	<b>Q</b>
Cash (note 4)	3,684,679,416
Investments (note 5)	<u>1,972,978,292</u>
	<u>5,657,657,708</u>

See accompanying notes to the interim unaudited financial statements.

## **Notes to the Interim Unaudited Financial Statements**

*For the six months periods ended on June 30, 2020 and for the year ended December 31, 2019*

### **1 Operations**

Banco de los Trabajadores (the “Bank”) was organized under decree of law number 383 of October 1, 1965 and its modifications, in which, a bank institution is set with special nature, legal person and own capital with the main objective to promote the economic development and well-being of workers.

Its operations relate to banking and are governed, sort by importance the following Guatemalan laws: Organic Law of Banco de los Trabajadores, Law of Banks and Financial Groups and, as applicable, the Monetary Law, Law of Financial Supervision, Law against the Laundering of Money and Other Assets, and the Law to prevent and Repress the Financing of Terrorism.

The Bank has its central offices at Reforma Avenue 6-20 zone 9, Guatemala City.

The 99.75% of the Bank belongs to common and preferred shareholders and 0.25% belongs to the State of Guatemala.

### **2 Basis of Preparation**

#### **a Basis of Accounting**

The accounting policies used for the preparation and presentation of financial information are in agreement, in all material respects, with general practice in banking activity regulated in Guatemala and with the Manual of Accounting Instructions for Entities Subject to the Surveillance and Inspection of the Superintendency of Banks (MIC) approved in Monetary Board Resolution JM-150-2006 and its subsequent amendments.

The purpose of the MIC is to standardize the accounting record of all financial activities of the entities subject to the surveillance and inspection of the Superintendency of Banks of Guatemala.

Additionally, these accounting policies and reports are ruled by the Organic Law of Banco de Los Trabajadores, Law of Banks and Financial Groups, Monetary Law, Law of Financial Supervision, Law against the Laundering of Money and other Assets, Law to Prevent and Repress the Financing of Terrorism, and other applicable laws, as well as the provisions of the Monetary Board and the Superintendency of Banks of Guatemala.

#### **b Basis of Measurement**

The assets and liabilities are measured at cost. In cases, some investment available for sale, are measured at their fair value; for some investment at maturity, at amortized cost and in the case of foreclosed assets, to their adjudication value or as stated in note 3g.

## **Notes to the Interim Unaudited Financial Statements**

**c Presentation Currency**

The financial statements are expressed in Quetzales (Q), the functional and legal currency of Guatemala. At June 30, 2020 and December 31, 2019 the reference exchange rates of the Bank of Guatemala and forex banking market was around Q7.70 per US\$1.00 for both periods.

**d Use of Estimates**

In the preparation of the financial statements, the management has made estimates and assumptions in order to report on the assets, liabilities, results of operations and disclosure of contingent liabilities. Actual results may differ from these estimates. Important estimates that are particularly susceptible to significant changes are related mainly to the determination of the estimate for valuation of the loan portfolio, the valuation of security investments, the valuation of foreclosed assets and recovery of accounts receivable.

### **3 Significant Accounting Policies**

The attached information contained in the financial statements and their notes has been prepared and is the responsibility of, the Bank's management. The accounting policies summarized below were applied in the preparation and presentation of these financial statements.

**a Cash Equivalents**

Include investments with maturities of three months or less from the date of the financial statements.

**b Investments**

**i. Investments securities**

The investment portfolio includes the following:

- **Securities available for sale**

The initial accounting record is made at the acquisition cost without considering commissions and other similar charges incurred to purchase. Purchases and sales are recorded at the date of the transaction.

The book value of these investments is updated on a monthly basis based on their value quoted in the stock exchange market. When there is no exchange quotation this is determined based on the regulations related to the valuation of stock investments. In the case of certificates issued by the Bank of Guatemala or the Finance Ministry of Guatemala in which a reference market value cannot be established, the valuation is made at the acquisition cost.

## **Notes to the Interim Unaudited Financial Statements**

The differences resulting from changes in prices are recorded in the equity. When the certificate is sold, the accumulated earning or loss in equity is recognized in the result of the year.

- **Securities held-to-maturity**

The initial accounting record is made at the acquisition cost without considering commissions and other similar charges incurred to purchase.

The book value of these investments is determined by the amortized cost method. Purchases, amortizations and maturities are recorded at the date of the transaction.

- **Repurchase and resale agreement of securities**

Investments in securities that the Bank bought under agreement to resale are accounted at the acquisition cost.

Investments in securities that the Bank has granted under repurchase agreements are written off against the investment account recorded in the balance sheet and are recorded in memorandum accounts.

- ii. **Estimate for investments valuation**

According to the existing regulations an estimate must be register for investments valuations as a result of a risk analysis.

- c **Loan Portfolio**

- i. **Loans and others**

According to the Manual of Accounting Instructions, the loan portfolio represents the amount of the loans granted by the bank in both local and foreign currency, plus-minus the exchange rate adjustment for loans in foreign currency. The commissions and any incremental cost related to the loans granted are recorded directly in the profit or loss of the year.

The balances of the accounts receivable from credit cards are divided into cycles, which monthly cut-dates are due in different days each month. For monthly accounting closure purposes, the amounts of purchases in establishments are recorded as accounts receivable when the transactions are carried out by the cardholder.

- ii. **Estimate for valuation of loan portfolio and accounts receivable**

According to the Credit Risk Management Regulation, Resolution JM-93-2005 of May 23, 2005 and its modifications according to Resolution JM-167-2008 a reserve must be recorded against the year results according to the valuation of its loan portfolio assets.

## **Notes to the Interim Unaudited Financial Statements**

If the reserve exceeds the legal maximum permitted as deductible expense for the purpose of the income tax expense determination, the excess may be recorded directly against capital reserve accounts in equity.

The creation and holding of generic reserves or provisions added to the specific reserves or provisions must cover the equivalent to one hundred percent of the overdue portfolio, and in any case it may be not less than 1.25% of the total gross credit assets.

### **d Permanent Investments**

Investments in shares of entities with the purpose of holding permanent participation, are recognized using the cost method, independently from the share percentage, significant influence or control had in these entities.

Income obtained from such investments is recorded only as the accrued earnings of the shared entity – in which the investment is held – are distributed, occurred after the acquisition date.

Permanent investments in foreign currency are recorded at their equivalent in Quetzales, using the exchange rate in force when the acquisition is made and are kept recorded at the historic exchange rate, as required by the Manual of Accounting Instructions for Entities Subject to the Surveillance and Inspection of the Bank Superintendency of Guatemala.

### **e Property and Equipment**

#### **i. Assets acquired**

Property and equipment are presented at the acquisition cost, except for the revalued fixed assets.

#### **ii. Revalued assets**

Revalued property is recorded at the value corresponding to the appraisal made by independent appraisers.

#### **iii. Surplus on revaluation**

Surplus on revaluation of property is included as part of equity in the assets revaluation account.

#### **iv. Disbursements subsequent to acquisition**

Important renovations and improvements are capitalized, whereas disbursements for repairs and maintenance that do not extend the useful life of the assets are recognized as expenses in results of the period.

## Notes to the Interim Unaudited Financial Statements

**v. Depreciation**

Property and equipment recorded at cost (except land) and revalued building are depreciated by the straight-line method, using rates based on the percentages required by the tax law.

The depreciation percentages used are the following:

	%
Buildings at cost and revaluated	5
Vehicles	20
Furniture and equipment	20
Telecommunications equipment	20
Information systems	33.33
Other	20

Depreciation expense is recorded against the results for the year, except for the depreciation expense on revalued buildings, which is charged directly to the asset revaluation account that forms part of equity.

Totally depreciated assets are disposal from the respective cost and accumulated depreciation accounts and are controlled in memorandum accounts.

**f Amortization**

Merge expenses and goodwill are deferred and amortized by 10% annual and software licenses by 20% annual. The improvements to leased properties amortized by the time specified on the respective contracts. The amortization expense is recorded in the result of the period.

**g Foreclosed Assets**

These correspond to property and furniture granted in payment of credits in favor of the Bank. Initially they are recorded at the loan value owed plus interests and expenses incurred to the adjudication.

The valuation of these assets is updated by an independent appraiser in a period not exceeding three months as of the acquire date. If the valuation is lower than the book value, a valuation provision is created against the results of the year; otherwise a deferred profit is recorded in other creditor accounts.

Foreclosed assets must be sold within a maximum of two years as of the date of the award. If the sale is not made in this time they must be offered at public auction. If the foreclosed assets are not sold in public auction a new one will be held every three months, and the base price will be lower each time by 10% in relation with the first auction's base.

## **Notes to the Interim Unaudited Financial Statements**

If the base price for the auction of a foreclosed asset is less than the book value a reserve equivalent to the difference between both values is automatically created.

The net profits from the holding or use of foreclosed assets must be recorded as an increase in the special reserve for cover losses in the realization of these assets. The balance of specific reserve for each foreclosed asset is transfer to the results of the year when exist a formal agreement of sell.

If the sale is a cash sale and the sale value is greater than the book value, the difference is recorded directly to the results of the year. If the sale is on terms and the value of the sale is greater than the book value, the difference is recorded as a deferred profit and transferred to results as the installments are collected. If the sale value is less than the book value, a loss is recorded in results, independently of whether the sale is on cash or on terms.

The capitalized income from foreclosed assets, if any, are recorded by the cash method.

### **h Provisions**

A provision is recognized in the balance sheet when there is a legal or implicit obligation as a result of past events, and it is likely that a disbursement will be required to settle the obligation.

The provision made is close to its liquidation value, however it may defer from the definitive amount.

### **i Labor Indemnification**

According to the Manual of Accounting Instructions for Entities Subject to the Surveillance and Inspection of the Banks Superintendency of Guatemala, the Bank monthly records a provision against results in the proportion equivalent to the compensation on termination of the labor relationship, either in accordance with the provisions contained in the Labor Code, collective agreements, policies established by the entity or, in this case, individual labor contracts.

In conformity with the Guatemalan laws, employers must pay to their employees and workers, in case of unjustified dismissal, severance pay compensation equivalent to one-month salary for each year of continuous work, or to their beneficiaries in case of death, according to Article 85 (a) of the Labor Code. The Bank policy relates to the labor laws of the Republic of Guatemala and the payments for this concept are made against provision.



## **Notes to the Interim Unaudited Financial Statements**

### **j Income Recognitions**

Incomes earned from concepts other than those indicated in the following items i, ii and iii are recorded in income receivable and deferred profit accounts, as appropriate, and are recorded in the results of the year until received.

Incomes obtained for the following concepts are recorded using the accrual basis in result accounts detail as follow:

- i. Interests earned, not received, upon bonds or documents issued by the Bank of Guatemala and securities from other issuers whose amortization funds are controlled by the Bank of Guatemala;
- ii. Interests earned, not received, on securities issued by foreign governments or foreign central banks, which have at least an A-3 risk rating for short term or BBB- for long term granted by Standard & Poor's, or an equivalent rating granted by a recognized prestige international risk rating organization, and,
- iii. Interest, commissions, rents and other income from credit card portfolio.

Record of incomes earned, not received, in the deferred profits account is suspended when a delay of 30 calendar days occurs for investments in certificates and 90 calendar days for the rest of operations and services, counting from the day following that when agreed payments should have been made. When the referred suspension occurs, income earned, not received, should be reversed from the balance sheet accounts affected.

For credit card operations the accounting recording in results is suspended when a delay of 90 calendar days occurs counting from the day following that when payments agreed should have been received. When the referred suspension occurs income earned is recognized as expenses against the income receivable account in which it was recorded initially. Charges capitalized in credit card accounts are excluded and will not be reversed.

The suspended balances that have been recorded in balance sheet accounts and result accounts and those that have been earned from the suspension date will be recorded in memorandum accounts.

### **k Decreed Dividends**

Dividends are decreed according to the authorization of the Shareholders' Meeting, reducing the capital reserves account and recording an account payable.

## **Notes to the Interim Unaudited Financial Statements**

The Bank Superintendency according to the corresponding process will be able to limit banks, financial entities and off-shore entities on the distribution of dividends, under any method or form adopted by such dividends, when upon the criteria of said body and as a cautious measure it will be necessary to strengthen the liquidity and/or solvency of the bank, financial institution and off-shore entity. Such limitation will not apply to the limited vote share with preferential dividends.

**l Board of Directors Bonus**

In accordance with the Shareholders Meeting, it is approved annually a management bonus to the Board of Directors. The amount assigned is reduced from the earnings from previous periods and a payable account is registered. The payment is made in cash during the year in which the assignment is declared.

**m Bonus for Employees by Collective Agreement of Working Conditions**

In accordance with the Shareholders Meeting, it is approved the payment of an annual bonus to employees in accordance with the collective agreement of working conditions. The amount allocated is reduced from the income statement for previous years and an account payable is registered. The payment becomes effective during the year in which the bond is decreed.

**n Reserve for Contingencies and Other Reserves**

The reserve for contingencies and other reserves are used to record the amounts that in conformity with the decisions of the directive organs of the Bank are separated from profit since it is convenient to create or increase reserves in order to face eventual losses, ensure coverage for non-specific or unexpected situations, as well as reserves or provisions (estimates) according to article 53 of the Act of Banks and Financial Groups.

**o Legal Reserve**

In accordance with the articles 36 and 37 of the Guatemalan Commercial Code, every company shall annually separate at least five percent (5%) of the net accounting profit of each fiscal year to form the legal reserve. This may not be distributed in any way among the shareholders until the liquidation of the company. However, the surplus of five percent (5%) thereof may be capitalized annually when the annual legal reserve exceeds fifteen percent (15%) of the capital paid at the close of the previous year, without prejudice to continuing to reserve the five percent (5%) annual mentioned above. A Five percent (5%) of the net profit of the previous year is accounted for in the current year.

**p Income Tax**

Income tax is the estimate tax payable on the year's taxable revenue using the tax rate in force at the balance sheet date and any other adjustment on the tax payable with respect to previous years.

## Notes to the Interim Unaudited Financial Statements

**q Assets and Liabilities in Foreign Currency**

Assets and liabilities in foreign currency are presented at their equivalent in Quetzales, using the exchange rate issued by the monetary authorities (see note 2c).

**r Transactions in Foreign Currency**

Transactions in foreign currency are recorded at their equivalent in Quetzales using the exchange rate in force when the operation is carried out.

The foreign currency differences, if any, resulting between the date when the operation is recorded and the date of the payment or the accounting close is recorded against the results of the accounting period.

### 4 Cash

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Cash	137,229,320	169,852,463
Central Bank legal deposit (a)	3,246,698,412	2,701,766,655
Central Bank special deposits	128,108,600	124,035,539
Central Bank other deposits	5,300,151	-
Local Banks	591,583	3,182,336
Banks abroad	119,916,604	156,295,968
Checks for compensation	46,834,746	22,248,799
	<u>3,684,679,416</u>	<u>3,177,381,760</u>

- (a) The balance of this account is applied to cover the required legal banking reserve on its deposit obligations; therefore, these funds are construed as restricted (see note 13).

## Notes to the Interim Unaudited Financial Statements

### 5 Investments, net

The summary of this account as of June 30, 2020 is as follows:

	<b>Annual interest rate ranges</b>	<b>Maturity</b>	<b>Balance in Q</b>
Securities available for sale	4.38% to 10%	From 2020 to 2034	6,330,449,689
Securities held to maturity	0.75% to 13.20%	From 2020 to 2040	2,045,884,955
Resale agreement of securities	1.65% to 3%	2020	265,163,933
Interest paid on purchase of securities			224,109
Total investments			<u>8,641,722,686</u>
Less: valuation estimate			(6,795,639)
Total investments, net			<u><u>8,634,927,047</u></u>

The summary of this account as of December 31, 2019 is as follows:

	<b>Annual interest rate ranges</b>	<b>Maturity</b>	<b>Balance in Q</b>
Securities available for sale	4.38% to 10%	From 2020 to 2034	6,503,635,094
Securities held to maturity	1.75% to 13.20%	From 2020 to 2040	1,322,307,871
Resale agreement of securities	2.55% to 3.50%	2020	443,528,666
Interest paid on purchase of securities			971,787
Total investments			<u>8,270,443,418</u>
Less: valuation estimate			(6,795,639)
Total investments, net			<u><u>8,263,647,779</u></u>

## Notes to the Interim Unaudited Financial Statements

- a. The investments are securities issued by entities located in Guatemala for both years.
- b. As of June 30, 2020, this item includes US\$105,410,752 equivalent to Q811,690,196 (see note 2c).
- c. The investments at June 30, 2020 included cash equivalents for Q1,972,978,292.
- d. At June 30, 2020 the investments have maturities that range from 2020 to 2040. The maturities during the next five years are summarized as follows:

	<b>Q</b>
2020	2,328,014,221
2021	601,673,498
2022	156,955,349
2023	1,792,302
2024 onwards	<u>5,553,287,316</u>
	<u>8,641,722,686</u>

- e. At June 30, 2020 and December 31, 2019 representative certificates of Treasury Bonds of the Republic of Guatemala for Q1,655,000 it seized by judicial order (see note 31).
- f. At June 30, 2020 F.H.A. mortgage debentures for Q4,138,397 have 90 days of default or more.

## Notes to the Interim Unaudited Financial Statements

### 6 Loans Portfolio, net

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Unsecured	14,082,257,114	13,649,764,292
Credit cards	226,393,924	232,089,476
Mortgage	150,987,674	146,786,947
Mortgage-unsecured	110,781,186	106,281,332
With own guarantee	69,940,169	76,197,076
In monetary deposit accounts	41,087,203	35,167,776
Payments by credit letters	7,987,649	8,117,156
Pledged-unsecured	2,721,894	2,721,603
Debtors on sale of foreclosed assets	1,032,161	1,128,843
	<u>14,693,188,974</u>	<u>14,258,254,501</u>
Less:		
Estimate on valuation:		
Specific	(152,449,285)	(153,681,226)
Generic	(125,128,653)	(97,966,004)
Total estimate on valuation	<u>(277,577,938)</u>	<u>(251,647,230)</u>
Total loan portfolio, net	<u>14,415,611,036</u>	<u>14,006,607,271</u>

As of June 30, 2020, this item includes US\$13,949,166 equivalent to Q107,412,205 (see note 2c).

As of June 30, 2020 and December 31, 2019 loan operations earn variable annual interest rates vary between the percentages indicated is as follows:

	%
Loans:	4 – 39
Credit card:	0 – 58.80

The summary of the loan portfolio by situation listed as shown in the next page:

## Notes to the Interim Unaudited Financial Statements

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Current	<u>14,535,238,571</u>	<u>14,060,207,769</u>
Past due:		
In administrative collection	105,875,932	147,938,532
In legal collection	<u>52,074,471</u>	<u>50,108,200</u>
	<u>157,950,403</u>	<u>198,046,732</u>
Total loan portfolio	<u><u>14,693,188,974</u></u>	<u><u>14,258,254,501</u></u>

The summary of the loan portfolio according to category is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Major debtors	77,689,885	74,033,485
Minor debtors	143,842,993	127,765,495
Microcredits	183,210	183,210
Mortgage loans for housing	52,094,555	50,231,784
Consumption	<u>14,419,378,331</u>	<u>14,006,040,527</u>
Total loan portfolio	<u><u>14,693,188,974</u></u>	<u><u>14,258,254,501</u></u>

The loan portfolio according to geographical area is located in Guatemala.

The summary of the credit portfolio according to maturities is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Up to one year	477,829,735	500,511,853
From one to three years	991,850,544	982,591,771
From three to five years	3,265,338,278	3,225,680,450
More than five years	<u>9,958,170,417</u>	<u>9,549,470,427</u>
Total loan portfolio	<u><u>14,693,188,974</u></u>	<u><u>14,258,254,501</u></u>

The accounting movement of the estimate on valuation of the loan portfolio is summarized in the next page:

## Notes to the Interim Unaudited Financial Statements

	Period ended on	
	June 30, 2020 Q	December 31, 2019 Q
Balance at the beginning of year	251,647,230	280,496,950
Plus increases for:		
Provision charged to results (note 24)	109,451,803	187,050,000
Exchange rate fluctuation, net	13,822	-
	<u>109,465,625</u>	<u>187,050,000</u>
Less charges for:		
Loans applied to the estimate	(83,534,917)	(215,538,560)
Exchange rate fluctuation, net	-	(361,160)
	<u>(83,534,917)</u>	<u>(215,899,720)</u>
Balance at period / year end	<u>277,577,938</u>	<u>251,647,230</u>

### 7 Financial Products Receivable

The summary of this account is as follows:

	June 30, 2020 Q	December 31, 2019 Q
Loan portfolio	244,310,572	220,799,985
Investments	133,599,894	128,278,405
Cash	366,861	429,078
	<u>378,277,327</u>	<u>349,507,468</u>

### 8 Accounts Receivable, net

The summary of this account is as follows:

	June 30, 2020 Q	December 31, 2019 Q
Accounts receivable employees	10,897,848	12,114,746
Payments on account of third-party	10,819,426	4,761,444
Advance on loans	5,629,775	5,629,775
Difference in prices on resale agreement	3,967,557	8,547,150
Rights per services	2,740,640	2,851,933
Carried forward	<u>34,055,246</u>	<u>33,905,048</u>



## Notes to the Interim Unaudited Financial Statements

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Brought forward	34,055,246	33,905,048
Advances on salaries	2,235,481	13,063
Advances on expenses	1,313,270	383,013
Legal expenses	1,281,383	1,273,898
Insurance premiums	523,577	429,170
Others	<u>2,128,365</u>	<u>1,612,847</u>
Total accounts receivable	41,537,322	37,617,039
Less: estimate on valuation	<u>(19,905,119)</u>	<u>(19,905,119)</u>
	<u>21,632,203</u>	<u>17,711,920</u>

The accounting movement of the valuation estimate of the accounts receivable for the year ended December 31, 2019 is summarized as follows:

	<b>Q</b>
Balance at the beginning of the year	19,405,163
Plus increases by:	
Provision for the year charged to results	500,000
Less charges for:	
Exchange rate fluctuation, net	<u>(44)</u>
Balance at the end of the year	<u>19,905,119</u>

### 9 Foreclosed Assets, net

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Property	98,202,823	92,286,286
Movable assets	389,150	389,150
Expenditures for realizable assets	<u>587,227</u>	<u>-</u>
	99,179,200	92,675,436
Less: estimate on valuation	<u>(59,576,622)</u>	<u>(58,696,100)</u>
	<u>39,602,578</u>	<u>33,979,336</u>

## Notes to the Interim Unaudited Financial Statements

The accounting movement of the valuation estimate of foreclosed assets is summarized as follow:

	Period ended on	
	June 30, 2020 Q	December 31, 2019 Q
Balance at the beginning of the year	58,696,100	82,778,695
Plus increases for:		
Provisions charged to results (note 24)	316,764	7,709,157
Record of valuation performed to foreclosed assets (note 26)	<u>563,758</u>	<u>1,698,366</u>
	880,522	9,407,523
Less charges for:		
Balances applied to the estimate	<u>-</u>	<u>(33,490,118)</u>
Balance at period year end	<u><u>59,576,622</u></u>	<u><u>58,696,100</u></u>

## Notes to the Interim Unaudited Financial Statements

### 10 Permanent Investments, net

The summary of this account as of June 30, 2020 and December 31, 2019 is as follows:

	Percentage of participation	Number of shares	Nominal amount Per share Q	Nominal amount Total Q	Cost of investment Total US\$	Q
Shares:						
Local currency:						
Financiera de los Trabajadores, S.A.	94.49	39,120	1,000	39,120,000	36,700,000	
Aseguradora de los Trabajadores, S.A.	99.18	34,912	801	27,964,512	35,018,666	
Casa de Bolsa de los Trabajadores, S.A.	99.00	99	10,000	990,000	990,000	
Imágenes Computarizadas de Guatemala, S.A.	3.79	504	1,000	504,000	815,100	
Útil Valor, S.A.	8.89	40,000	10	400,000	402,400	
Other partnerships and institutions:						
Asociación Bancaria de Guatemala	4.17	72	5,000	360,000	360,000	
					<u>74,286,166</u>	
Foreign currency:						
VISA Inc.		7,952	US\$ 0.0001	US\$ 0.7952	0.7952	6
					<u>74,286,172</u>	
Less: estimate on valuation						(400,000)
Total						<u><u>73,886,172</u></u>

- (a) The entities Financiera de los Trabajadores, S.A, Aseguradora de los Trabajadores, S.A. and Casa de Bolsa de los Trabajadores, S.A. are entities regulated and supervised by the Superintendency of Banks of Guatemala and are part of Grupo Financiero de los Trabajadores (note 30).

## Notes to the Interim Unaudited Financial Statements

### 11 Property and Equipment, net

The movement of this account for the year ended June 30, 2020 is summarized as follows:

	Initial balance Q	Additions Q	Disposals Q	Transfers Q	Final balance Q
Cost:					
Lands	44,305,121	-	-	-	44,305,121
Buildings	32,676,485	-	(56,508)	2,471,351	35,091,328
Furniture and equipment	33,339,828	182,649	(4,196,233)	634,336	29,960,580
Vehicles	815,758	-	(66,421)	629,072	1,378,409
Information systems	46,843,915	204,314	(2,861,981)	8,492,556	52,678,804
Telecommunications equipment	4,606,193	10,469	(30,723)	221,118	4,807,057
Gallery paints	2,010	-	-	-	2,010
Others	8,863,278	895,008	-	2,989,204	12,747,490
Advances for assets acquisition	39,821,025	16,675,153	(10,619)	(16,387,487)	40,098,072
	<u>211,273,613</u>	<u>17,967,593</u>	<u>(7,222,485)</u>	<u>(949,850)</u>	<u>221,068,871</u>
Accumulated depreciation - cost	<u>(58,025,589)</u>	<u>(14,264,609)</u>	<u>7,104,628</u>	<u>-</u>	<u>(65,185,570)</u>
	<u>153,248,024</u>	<u>3,702,984</u>	<u>(117,857)</u>	<u>(949,850)</u>	<u>155,883,301</u>
Revalued fixed assets:					
Lands	2,875,359	-	-	-	2,875,359
Buildings	62,611,795	-	-	-	62,611,795
Vehicles	-	2,565,928	-	-	2,565,928
	<u>65,487,154</u>	<u>2,565,928</u>	<u>-</u>	<u>-</u>	<u>68,053,082</u>
Accumulated depreciation – revaluated buildings	<u>(24,479,403)</u>	<u>(1,821,888)</u>	<u>-</u>	<u>-</u>	<u>(26,301,291)</u>
	<u>41,007,751</u>	<u>744,040</u>	<u>-</u>	<u>-</u>	<u>41,751,791</u>
Total	<u>194,255,775</u>	<u>4,447,024</u>	<u>(117,857)</u>	<u>(949,850)</u>	<u>197,635,092</u>

## Notes to the Interim Unaudited Financial Statements

The movement of this account for the year ended December 31, 2019 is summarized as follows:

	<b>Initial balance Q</b>	<b>Additions Q</b>	<b>Disposals Q</b>	<b>Transfers Q</b>	<b>Final balance Q</b>
Cost:					
Lands	44,305,121	-	-	-	44,305,121
Buildings	67,579,577	453,515	(36,188,932)	832,325	32,676,485
Furniture and equipment	45,576,529	696,475	(14,559,488)	1,626,312	33,339,828
Vehicles	805,036	307,900	(297,178)	-	815,758
Information systems	33,754,954	7,285,656	(6,947,097)	12,750,402	46,843,915
Telecommunications equipment	3,513,848	202,305	(169,305)	1,059,345	4,606,193
Gallery paints	2,010	-	-	-	2,010
Others	2,721,436	2,541,976	(134,132)	3,733,998	8,863,278
Advances for assets acquisition	25,878,507	41,268,920	(5,210,278)	(22,116,124)	39,821,025
	<u>224,137,018</u>	<u>52,756,747</u>	<u>(63,506,410)</u>	<u>(2,113,742)</u>	<u>211,273,613</u>
Accumulated depreciation - cost	<u>(90,661,993)</u>	<u>(24,884,307)</u>	<u>57,520,711</u>	<u>-</u>	<u>(58,025,589)</u>
	<u>133,475,025</u>	<u>27,872,440</u>	<u>(5,985,699)</u>	<u>(2,113,742)</u>	<u>153,248,024</u>
Revalued fixed assets:					
Lands	2,875,359	-	-	-	2,875,359
Buildings	62,611,795	-	-	-	62,611,795
	<u>65,487,154</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>65,487,154</u>
Accumulated depreciation – revaluated buildings	<u>(21,348,814)</u>	<u>(3,130,589)</u>	<u>-</u>	<u>-</u>	<u>(24,479,403)</u>
	<u>44,138,340</u>	<u>(3,130,589)</u>	<u>-</u>	<u>-</u>	<u>41,007,751</u>
Total	<u>177,613,365</u>	<u>24,741,851</u>	<u>(5,985,699)</u>	<u>(2,113,742)</u>	<u>194,255,775</u>

## Notes to the Interim Unaudited Financial Statements

### 12 Deferred Charges, net

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Improvements to leased properties	98,550,283	99,658,237
Software licenses	12,060,686	11,953,864
Brands and licenses	20,448	20,448
Goodwill (a)	-	4,077,500
	<u>110,631,417</u>	<u>115,710,049</u>
Less: accumulated amortization	<u>(50,969,843)</u>	<u>(50,645,659)</u>
	<u>59,661,574</u>	<u>65,064,390</u>
Pre-paid expenses:		
Solidarity tax	26,909,424	28,073,519
Services	21,537,935	28,066,305
Income tax payments	16,184,223	46,199,814
Materials and suppliers	4,517,668	5,008,671
	<u>69,149,250</u>	<u>107,348,309</u>
	<u>128,810,824</u>	<u>172,412,699</u>

- (a) The goodwill corresponds to overprice paid for the acquisition of share of Aseguradora de los Trabajadores, S.A.

**Notes to the Interim Unaudited Financial Statements**

The accounting movement of the accumulated amortization of the deferred charges for year ended on June 30, 2020 is as follow:

	<b>Improvements to leased properties Q</b>	<b>Goodwill, brands and licenses Q</b>	<b>Software licenses Q</b>	<b>Total Q</b>
Balance at the beginning of the year	43,163,252	3,204,861	4,277,546	50,645,659
Plus increases for:				
Amortization expense of year	4,670,303	511	1,201,751	5,872,565
Amortization of previous years (note 27)	-	73,621	-	73,621
Less:				
Fully amortized assets	<u>(2,308,895)</u>	<u>(3,267,663)</u>	<u>(45,444)</u>	<u>(5,622,002)</u>
Balance at the end of year	<u>45,524,660</u>	<u>11,330</u>	<u>5,433,853</u>	<u>50,969,843</u>

**Notes to the Interim Unaudited Financial Statements**

The accounting movement of the accumulated amortization of the deferred charges for the year ended on December 31, 2019 is as follow:

	<b>Improvements to leased properties Q</b>	<b>Merge expenses Q</b>	<b>Goodwill, brands and licenses Q</b>	<b>Software licenses Q</b>	<b>Total Q</b>
Balance at the beginning of the year	36,325,312	146,264,347	2,796,089	2,368,614	187,754,362
Plus increases for:					
Amortization expense of year	9,448,964	11,859,270	408,772	2,344,484	24,061,490
Less:					
Fully amortized assets	<u>(2,611,024)</u>	<u>(158,123,617)</u>	<u>-</u>	<u>(435,552)</u>	<u>(161,170,193)</u>
Balance at the end of year	<u>43,163,252</u>	<u>-</u>	<u>3,204,861</u>	<u>4,277,546</u>	<u>50,645,659</u>



## Notes to the Interim Unaudited Financial Statements

### 13 Deposit Obligations

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Current accounts	1,454,040,195	1,329,385,197
Savings deposits	2,847,664,323	2,440,086,248
Term deposits	17,064,411,377	16,748,379,284
Order deposits	12,909	12,909
Deposits with restrictions	23,667,966	23,344,978
	<u>21,389,796,770</u>	<u>20,541,208,616</u>

- As of June 30, 2020 this item includes US\$12,745,414 equivalent to Q98,143,004 (see note 2c).
- Deposits operations earn annual interest rates that fluctuate between the percentages shown below:

	<b>June 30, 2020 %</b>	<b>December 31, 2019 %</b>
Current accounts	0 – 6	0 – 6
Savings deposits	0 – 7	0 – 7
Term deposits	0.25 – 9	0.25 – 9.25

- Bank deposits are subject to banking reserves, which are calculated in local and/or foreign currency as a percentage of the total amount of such deposits. This banking reserve will have to be maintained constantly as deposits of immediate demand at the Central Bank of Guatemala, as cash funds in the cashiers of the banks, and when the circumstances deserve it, as net investment in titles, documents or securities, either local or foreign, in conformity with the regulations issued by Monetary Board for this purpose.
- The percentage of the banking reserve on financial obligations in local and foreign currency is of 14.6%. The Bank of Guatemala pays on availability balances that conform the calculated banking reserve (see note 4).
- On June 1, 2002, the Banks and Financial Groups Act, Decree No. 19-2002, came into force establishing the creation of the Fund for the Protection on Savings (FOPA, by its acronym in Spanish), which covers deposits made in the Bank by individuals or companies up to Q20,000 or its equivalent in foreign currency.

## Notes to the Interim Unaudited Financial Statements

The quotas that each bank has to contribute monthly to FOPA are determined according to the regulations in force. The Bank's obligation to contribute these quotas ceases when the balance of this contribution reaches five percent (5%) of the total deposit obligations in the local banking system.

During the period ended on June 30, 2020 the Bank carried out contributions to FOPA amounting to Q23,598,765 (Q24,125,646 in June 30, 2019) which were recorded against the result of the year.

- At June 30, 2020 the accounts making up the deposit obligations include balances in the amount of Q23,122,223 and US\$70,873 (Q22,799,063 and US\$70,909 in December 31, 2019) that correspond to third party deposits which are seized for a court decision.

### 14 Loans Obtained

At November 14, 2013 the bank contracted a loan without warranty with the financial institution Deutsche Bank AG, London Branch for US\$150,000,000 with interest rate of 9% per annum and term of 7 years, interest payment on a semi-annual basis and capital at the expiration of the term. This loan has an unsecured guarantee from the Bank. This Loan was formal established by a promise to pay under the figure of a trust between Intertrust SPV (Cayman) Limited as an unsecured trustee and the Bank as a principal unsecured Bank. The funds of this loan come from the placement of certificates in international market placed by the Bank. The balance of this loan at June 30, 2020 is in the amount of US\$150,000,000 equivalent to Q1,155,039,000. (US\$150,000,000 equivalent to Q1,154,826,000 at December 31, 2019).

During the term of this financing, the Bank must comply with the financial parameters and the agreements established in the clauses of doing or not doing, contents in the contract of the respective loan.

### 15 Financial Expenses Payable

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Deposit obligations	11,920,143	10,590,369
Loans obtained	17,337,655	17,331,148
	<u>29,257,798</u>	<u>27,921,517</u>

## Notes to the Interim Unaudited Financial Statements

### 16 Accounts Payable

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Income pending application (a)	305,449,820	310,680,724
Immediate obligations	180,629,093	95,483,014
Dividends payable	174,556,451	145,508,781
Obligations on issuance of documents	170,495,393	52,461,527
Income tax payable (note 28)	69,728,728	127,789,361
Retentions	10,527,999	12,054,158
Obligations on management	4,679,557	3,074,371
Others	3,416,143	2,116,910
	<u>919,483,184</u>	<u>749,168,846</u>

(a) At June 30, 2020 and December 31, 2019 the balance of this account corresponds to loan payment remittances received in the last days before close the period, that were not applied.

### 17 Provisions

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Reserve for labor compensation	63,345,930	65,906,213
Employee bonuses	19,162,185	6,542,647
Other provisions	21,812,865	-
	<u>104,320,980</u>	<u>72,448,860</u>

The accounting movement of the reserve for labor compensation is summarized:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Balance at beginning of the year	65,906,213	45,604,534
Plus increases for:		
Provision of the year charged to results	7,936,308	22,765,469
Less charges for:		
Payments applied to the reserve	<u>(10,496,591)</u>	<u>(2,463,790)</u>
Balance at period/year end	<u>63,345,930</u>	<u>65,906,213</u>

## Notes to the Interim Unaudited Financial Statements

### 18 Deferred Credits

This account relates to the income that the Bank has already perceived, but has not been accrued yet. The summary of this account is as follow:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Loan portfolio commissions	111,437,430	111,819,281
Loan portfolio interest	121,032	3,972,809
Income from services	31,068	26,469
	<u>111,589,530</u>	<u>115,818,559</u>

### 19 Other Credit Accounts

The summary of this account is as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Loan portfolio	239,116,149	220,845,342
Commissions	67,496	120,000
Investments	845,210	874,150
Performance for resale agreement	153,198	747,449
	<u>240,182,053</u>	<u>222,586,941</u>
Capitalized income	<u>92,039,172</u>	<u>87,418,554</u>
	<u>332,221,225</u>	<u>310,005,495</u>

### 20 Paid-in Capital

The authorized capital is Q200,000,000 distributed in 20,000,000 registered shares with a face value of Q10 each.

At June 30, 2020 the subscribed and paid capital amounts up to Q199,836,810 distributed in 4,225,452 common shares and 15,758,229 preferred shares (Q199,835,120 distributed in 4,225,283 common shares and 15,758,229 preferred shares in June 30, 2019). Series “A” and “B” preferred shares have no voting rights, their maturity is indefinite and they have a guaranteed non-cumulative dividend of 15% and 12% respectively.

During the year ended on December 31, 2016 the Lower Court of forfeiture of the Republic of Guatemala ordered the seizure, abduction and suspension of the property rights of the preferred shares of the shareholder DHK Finance Inc. in the amount of Q156,550,000 equivalents to 15,655,000 preferred shares.

## **Notes to the Interim Unaudited Financial Statements**

The Bank was constituted as a private prosecutor in this process and is still cooperating with judicial authorities.

The management of the Bank proceed with the measures in place to satisfy the measures before mentioned, recorded in the data base of the seizure shareholder confiscation and suspension of the preferred shares rights.

### **21 Capital Reserves**

#### Decreed dividends, assignment to the Board of Directors and Bonus for Employees by Collective Agreement of Working Conditions

- In conformity with the minute of the Ordinary General Shareholders' Assembly No. 162 of February 7, 2020 and as part of the profit distribution project of 2019 was authorized, dividend to common shareholder by Q6,338,475; preferred series by Q23,637,344 and a Board of Directors bonus by Q20,954,234 were authorized. Additionally, in order to comply with the collective agreement of working conditions, a bonus was decreed for employees of Q104,771,171.
- In conformity with the minute of the Ordinary General Shareholders' Assembly No. 160 of February 8, 2019 and as part of the profit distribution project of 2018 was authorized, dividend to common shareholder by Q5,070,410; preferred series by Q18,940,843 and a Board of Directors bonus by Q15,385,365 were authorized. Additionally, in order to comply with the collective agreement of working conditions, a bonus was decreed for employees of Q76,926,823.

#### Reserve for contingencies and other reserves

- In conformity with the minute Ordinary General Shareholders' Assembly No. 162 of February 7, 2020, it was approved to transfer the result of previous years to this account the amount of Q203,139,810 to increase the reserve for contingencies and Q304,709,716 to increase other reserves.
- In conformity with the minute Ordinary General Shareholders' Assembly No. 160 of February 8, 2019, it was approved to transfer the result of previous years to this account the amount of Q74,175,955 to increase the reserve for contingencies and Q296,703,820 to increase other reserves.

## Notes to the Interim Unaudited Financial Statements

### 22 Net Financial Income

The summary of income and expenses generated from financial operations is as follows:

	<b>Period ended on June 30</b>	
	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Financial income:		
Income from interests:		
Loan portfolio	1,422,818,740	1,338,663,905
Investments	248,508,652	255,174,402
Cash	446,232	-
Other investments	12,987	14,306
Accounts receivable	-	62,217
	<u>1,671,786,611</u>	<u>1,593,914,830</u>
Commissions:		
Loan portfolio	63,727,457	50,068,756
Others	73,080	85,675
	<u>63,800,537</u>	<u>50,154,431</u>
Other financial income:		
Securities negotiation	27,642,157	16,759,542
Price difference in resale agreement of securities	5,745,671	6,307,545
	<u>33,387,828</u>	<u>23,067,087</u>
Total financial income	<u>1,768,974,976</u>	<u>1,667,136,348</u>
Financial expenses:		
Expenses from interests:		
Deposit obligations	(665,706,120)	(697,601,757)
Loans obtained	(51,864,683)	(52,015,714)
Financial obligations	-	(23,599)
	<u>(717,570,803)</u>	<u>(749,641,070)</u>
Other financial expenses:		
Additional benefits	(2,429,018)	(2,150,642)
Securities negotiation	(6,111,938)	(1,732,728)
FOPA formation quota	(23,598,765)	(24,125,646)
Price difference in resale agreement of Securities	(64,841)	(2,790)
	<u>(32,204,562)</u>	<u>(28,011,806)</u>
Total financial expenses	<u>(749,775,365)</u>	<u>(777,652,786)</u>
Net financial income	<u>1,019,199,611</u>	<u>889,483,472</u>

## Notes to the Interim Unaudited Financial Statements

### 23 Net Services Income

The summary of the income and expenses from services is as follows:

	Period ended on June 30	
	2020	2019
	Q	Q
Services income:		
Commissions	17,216,065	15,910,153
Others	2,128,005	3,003,956
Total services income	<u>19,344,070</u>	<u>18,914,109</u>
Services expenses:		
Commissions	(15,097,958)	(13,954,142)
Total service expenses	<u>(15,097,958)</u>	<u>(13,954,142)</u>
Net services income	<u>4,246,112</u>	<u>4,959,967</u>

### 24 Other Operating Income and Expenses, net

The summary of other operating income and expenses is as follows:

	Period ended on June 30	
	2020	2019
	Q	Q
Income:		
Dividends	51,193	100,800
Exchange rates movements and gain in foreign currency	1,161,794	1,576,925
Total other operating income	<u>1,212,987</u>	<u>1,677,725</u>
Expenses:		
Exchange rates movements and losses in foreign currency	(18,986)	(14,532)
Sub-total other operating expenses	<u>(18,986)</u>	<u>(14,532)</u>
Plus:		
Uncollectible and doubtful accounts		
Loan portfolio	(109,451,803)	(77,300,000)
Foreclosed assets	(316,764)	(2,809,325)
Accounts receivable	-	(500,000)
	<u>(109,768,567)</u>	<u>(80,609,325)</u>
Total other operating expenses	<u>(109,787,553)</u>	<u>(80,623,857)</u>
	<u>(108,574,566)</u>	<u>(78,946,132)</u>

## Notes to the Interim Unaudited Financial Statements

### 25 Administrative Expenses

The summary of administrative expenses is as follows:

	Period ended on June 30	
	2020 Q	2019 Q
Officers and employees	162,851,160	165,238,004
Outsourcing personnel services	142,079,006	113,339,714
Leases (note 31)	41,409,956	35,992,583
Professional fees	23,888,305	18,920,192
Marketing and advertising	19,926,586	33,704,767
Repairs and maintenance	15,199,735	19,047,543
Depreciations	14,264,609	11,975,878
Security and surveillance	14,155,078	13,874,737
Taxes, import duties and contributions	13,747,271	12,398,731
Communications	12,723,658	11,557,738
Board of Administrative Directors	10,240,185	10,878,558
General expenses	8,786,966	2,457,057
Amortizations	5,872,565	13,949,037
Electricity	5,346,389	4,536,045
Freight and carriage	2,853,277	3,467,225
Insurance premium and bonds	2,726,225	2,568,767
Stationery and office supplies	2,436,397	3,589,890
Contributions to various associations	1,403,314	275,818
Personal recruitment	1,236,559	382,381
Sponsorship	900,000	897,094
Parking service	570,581	1,070,469
Processing data service	534,933	1,815,781
Messenger service	507,999	662,939
Fuel and lubricants	277,501	413,463
Customer service	253,365	603,998
Water	172,592	128,256
Donation	40,000	18,750
Miscellaneous expenses	131,705	1,610,993
	<u>504,535,917</u>	<u>485,376,408</u>

The account miscellaneous expenses include penalties expenses, various post and other minor expenses.



## Notes to the Interim Unaudited Financial Statements

### 26 Extraordinary Income and Expenses, net

The summary of the extraordinary income and expenses are as follows:

	Period ended on June 30	
	2020 Q	2019 Q
Income:		
Recoveries (a)	22,582,026	22,624,181
Gain on sale of property and equipment	343,515	3,917
Foreclosed assets	43,439	1,275,591
Others	2,955,938	2,738,185
Total extraordinary income	<u>25,924,918</u>	<u>26,641,874</u>
Expenses:		
Loss on possession and misuse of foreclosed assets (note 9)	(563,758)	(323,128)
Compensation for damages	(86,844)	(96,329)
Loss on sale of property and equipment	(6,395)	(28,913)
Loss on liquidation on foreclosed assets	-	(49,928)
Others	(156,474)	(489,841)
Total extraordinary expenses	<u>(813,471)</u>	<u>(988,139)</u>
	<u>25,111,447</u>	<u>25,653,735</u>

- (a) This account is used to record the recovery of credit assets, which balances were written off the credit portfolio and transferred to other memorandum accounts for their control since they were considered irrecoverable at certain moment.

### 27 Income and Expenses from Previous Periods, net

The summary of income and expenses from previous periods is as follows:

	Period ended on June 30	
	2020 Q	2019 Q
Income:		
Loan portfolio interests	883,461	1,100,442
Remittances commissions	332,434	481,338
Credit reserve regularization	-	754,434
Provisions reversals for:		
Accounts payable provisions	1,713	-
Accounts payable	-	14,970
Income tax	-	322,073
Carried forward	<u>1,217,608</u>	<u>2,673,257</u>

## Notes to the Interim Unaudited Financial Statements

	<b>Period ended on June 30</b>	
	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Brought forward	1,217,608	2,673,257
Officers and employees	-	33
Others	118,407	250,484
Total income of previous years	<u>1,336,015</u>	<u>2,923,774</u>
Expenses:		
Professional fees	(4,105,467)	(68,007)
Payments made to suppliers	(1,080,723)	(1,274,076)
Goodwill (note 12)	(809,836)	-
Amortization (note 12)	(73,621)	-
Depreciations (note 11)	-	(139,488)
Marketing and advertising	-	(35,766)
Labor benefits	-	(440,536)
Loan portfolio reserved interest	-	(9,438)
Remodeling and improvements	-	(1,217,628)
Loans obtained	-	(12,297)
Others	(382,781)	(266,990)
Total expenses of previous years	<u>(6,452,428)</u>	<u>(3,464,226)</u>
	<u>(5,116,413)</u>	<u>(540,452)</u>

### 28 Income Tax

The statutory declarations of the income tax presented for the Bank from fiscal years ended on December 31, 2016 to 2019 are subject to review from the fiscal authorities. The State's right to carry out the review is limited to four years being counted from the maturity date of the tax payment.

In accordance with the Book I Income Tax Decree No. 10-2012 of the Congress of the Republic of Guatemala issued on March 5, 2012, the Bank adopted, from January 1, 2014, the regime upon the earnings coming from profit activities for the determination of the income tax which establishes a taxable rate of 25%. Besides, capital revenues and capital earnings are imposed with a taxable rate of 10% and the distribution of dividends, profits, and earnings is imposed with a rate of 5%.

The income tax of the period ended on June 30, 2020 amounted up Q69,728,728 (Q52,047,782 in June 30, 2019), which represents an effective rate of 16.20% (14.65% in June 30, 2019).

The integration of the taxable rate determination and the income tax expense is as follows in the next page:

## Notes to the Interim Unaudited Financial Statements

	<b>Period ended on June 30</b>	
	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Gross revenue (total income)	1,816,792,966	1,717,293,830
Less non-taxable income	(193,281,380)	(200,558,161)
Less deductible costs and expenses	<u>(1,344,596,674)</u>	<u>(1,308,544,542)</u>
Taxable income	278,914,912	208,191,127
Taxable rate	25%	25%
Income tax payable (note 16)	<u>69,728,728</u>	<u>52,047,782</u>

The determination of the income tax above was prepared in all significant aspects, in conformity with the provision contained in Book I Income Tax, Decree No. 10-2012 of the Congress of the Republic of Guatemala and its amendments which contain the regulation applicable to the income tax. The amounts stated might be subject to subsequent changes depending on the criteria applied by the fiscal authorities when analyzing the transactions.

### 29 Contingencies, Commitments, Other Liabilities and Memorandum Accounts

This is an account that summarizes all the memorandum accounts recorded as required by the Manual of Accounting Instructions.

The summary of this account is as follows:

	<b>June 30,</b>	<b>December 31,</b>
	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Commitments and contingencies	311,142,790	300,164,187
Loan portfolio guarantee	677,065,078	638,471,322
Classification of investments and loan portfolio and other assets	14,549,920,975	14,059,104,049
Third-party administration	502,275,779	494,957,354
Documents and own securities remitted	247,586,922	247,543,059
Authorized issuance of financial obligations	703,357,000	703,357,000
Financial obligations	703,357,000	703,357,000
Resale agreement	7,100,000	3,700,000
Other memorandum accounts	1,545,319,288	1,492,247,821
Register accounts	<u>1,674,326</u>	<u>1,510,915</u>
	<u>19,248,799,158</u>	<u>18,644,412,707</u>

The item of third-party administration includes trust funds managed by the Bank (note 31) according to the following summary in the next page:

## Notes to the Interim Unaudited Financial Statements

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Local currency:		
Administration	502,120,358	494,575,914
Others	<u>155,420</u>	<u>154,589</u>
	<u>502,275,778</u>	<u>494,730,503</u>

### 30 Conformation of the Financial Group

Article 27 of the Law of Banks and Financial Groups, establishes the constitution of Financial Group, which must be organized under the common control of a ruling company incorporated in Guatemala specifically for this purpose or a controlling company of the financial Group.

On September 29, 2010 the Monetary Board issued Resolution No. JM 99-2010 fully formalizing the conformation of Grupo Financiero de los Trabajadores, which in this case is the Banco de los Trabajadores the responsible entity.

On June 6, 2018 the Monetary Board issued Resolution No. JM 35-2018 where authorizes the modification of the Grupo Financiero de los Trabajadores, in the meaning of adding Casa de Bolsa de los Trabajadores S.A. as part of the Group by property relationship and administration.

At June 30, 2020 the companies making part of Grupo Financiero de los Trabajadores are:

- Banco de los Trabajadores (responsible entity)
- Aseguradora de los Trabajadores, S.A.
- Financiera de los Trabajadores, S.A.
- Casa de Bolsa de los Trabajadores, S.A.

The transactions made with companies of Grupo Financiero de los Trabajadores are as follow:

	<b>Period ended on June 30</b>	
	<b>2020 Q</b>	<b>2019 Q</b>
Income:		
Services	454,987	541,755
Interests	-	54,623
Gain on sale of securities	<u>5,296,884</u>	<u>-</u>
	<u>5,751,871</u>	<u>596,378</u>

## Notes to the Interim Unaudited Financial Statements

	<b>Period ended on June 30</b>	
	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Expenses:		
Services	5,614,545	3,401,693
Interests	907,721	1,379,299
	<u>6,522,266</u>	<u>4,780,992</u>

The balances with companies of Grupo Financiero de los Trabajadores are summarized below:

	<b>June 30,</b>	<b>December 31,</b>
	<b>2020</b>	<b>2019</b>
	<b>Q</b>	<b>Q</b>
Assets:		
Permanent investments	72,708,666	72,708,666
Accounts receivable	67,496	120,000
	<u>72,776,162</u>	<u>72,828,666</u>
Liabilities:		
Deposit obligations	53,851,151	58,717,954
Accounts payable	2,164,464	1,513,940
	<u>56,015,615</u>	<u>60,231,894</u>

The companies of the financial group are not allowed to:

- a) Grant direct or indirect financing for the acquisition of representative shares from the parent company, the responsible company or any other financial company of the group to which it belongs;
- b) Carry out financial operations or services rendering among each other, under conditions such as terms, rates, amounts, guarantees and commissions other than those used in similar operations with third party. The Monetary Board will rule the operations that could be carried out among entities; and
- c) Perform operations or provide financial services that the Monetary Board considers incompatible with the financial business.

## Notes to the Interim Unaudited Financial Statements

### 31 Commitments and Contingencies

- **Credit lines**

As of June 30, 2020 the Bank has contingent liabilities due to credit lines authorized and pending to be released for loans and credit cards in the amount of Q175,883,120 and US\$13,505,912 equivalent to Q103,999,032 (Q172,687,839 and US\$12,557,116 equivalent to Q96,675,228 in December 31, 2019).

- **Credit letters**

As of June 30, 2020 and December 31, 2019 the Bank has contingent liabilities due to credit letters issued in the amount of Q17,000,000.

- **Trust funds**

As of June 30, 2020 and December 31, 2019 the Bank manages a trustee nine (9) trust contracts. In conformity with the Code of Commerce, the trustee is a responsible before third parties for the compliance of liabilities contained in the subscribed trust contracts, including the compliance of the corresponding tax obligations. These trust funds are not audited by Klynveld Peat Marwick Goerdeler, S.A., five (5) trust funds are audited by the General Controller of Accounts of the Nation and (1) of them also is audited by other independent auditors.

- **Lease commitments**

The Bank entered into operating lease contracts for the use of some buildings, furniture and equipment, and other assets, according to the conditions stipulated in the contracts. The amount of the expense of 2020 for this concept is worth of Q41,409,956 (Q35,992,583 in June 30, 2019).

- **Pending litigations**

As of June 30, 2020 and December 31, 2019, are pending of resolution the following fiscal and civil litigations.

The amounts of the additional taxes claimed do not include fines and compensation interests and are summarized as follows:

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
<b>Additional taxes claimed</b>		
<b>In administrative instance:</b>		
Income tax – tax on earnings from lucrative activities fiscal year 2015	58,038,770	61,297,804
Carried forward	58,038,770	61,297,804

**Notes to the Interim Unaudited Financial Statements**

	<b>June 30, 2020 Q</b>	<b>December 31, 2019 Q</b>
Brought forward	58,038,770	61,297,804
Income tax – tax on earnings from lucrative activities fiscal year 2016	53,322,282	53,322,282
Solidarity tax – adjustment of third quarter fiscal period 2015	-	506,608
Tax adjustments for solidarity tax fourth quarter fiscal period 2015	-	506,608
	<u>111,361,052</u>	<u>115,633,302</u>
<b>Judicial process:</b>		
Income tax – financial income fiscal year (ISPF) year 1998	3,832,541	3,832,541
Income tax – financial income fiscal year (ISPF) year 1999	1,998,094	1,998,094
	<u>5,830,635</u>	<u>5,830,635</u>
<b>Civil process:</b>		
Precautionary seizure resulting from decisions made against previous owners of Certificates of Treasury of the Republic of Guatemala (see note 5)	1,655,000	1,655,000
	<u>118,846,687</u>	<u>123,118,937</u>

According to the opinion of the attorneys and tax advisors as well as the administration, there is a possibility that the result of these litigations will be favorable. For this reason, no provision has been recorded as of June 30, 2020 to cover possible losses from these claims.

**Other processes:**

During the year 2016 as a result of a complaint filed by the Administration for Special Verification of the Superintendency of Banks, on December 31, 2016 the Public Ministry initiated proceedings against certain former executives of the Bank for the crimes of illicit association, embezzlement and money laundering.

## **Notes to the Interim Unaudited Financial Statements**

The loss resulting from the previous case were recorded in the income statement of the years ended on 2010 and 2011, so the Bank's Administration considers that the final result of these processes will not have an additional adverse effects on the assets in future financial statements. The Bank is constituted in the aforementioned criminal process as an adhesive complainant, expecting worthy reparation in favor of the Bank damage caused to the equity.

### **32 COVID-19 Pandemic**

In December 2019 the appearance of a new coronavirus strain called COVID-19 was reported, which has spread as a pandemic among the world population during the first quarter of 2020. On March 13, 2020 the first case of COVID-19 in Guatemala was confirmed, and as of that date, the Government of the Republic has taken preventive measures that may affect the Bank's operations. Currently, it is not possible to determine or quantify the effect that such a subsequent event may have on the Bank, since it will depend on future developments and the national and international levels, which are uncertain and cannot be predicted.